



APPROVED
01/02/2019

**BOARD OF SELECTMEN
MEETING MINUTES
DECEMBER 19, 2018
6:00 PM**

Attendance: Chairman Ronald Frederick, Vice Chairman James Lyman, Selectmen Joshua Chartrand, Matthew Everett, and Sallie Wilder; Office Clerk Sharon Dodge, Fire Captain Steve Ireland, Fire Chief David Jones, Fire Lieutenant Jeff Jones, Town Manager Richard LaBelle, Bookkeeper Peter Lyman, and Fire Captain Todd Pineo.

1. Call to Order

The meeting was called to order at 6:00 PM by Chairman Frederick.

2. Pledge to the Flag

3. Review/Approve Minutes of December 5, 2018

Vice Chairman Lyman made a MOTION to approve the minutes of December 5, 2018 as amended. Seconded by Selectman Chartrand. MOTION PASSED.

4. Selectmen's Reports

Selectman Wilder said she received many positive comments about the Holiday Stroll.

Selectman Chartrand stated that he received concerns about the Town-owned pickup truck plowing Smithfield and Ward Hill Roads.

Vice Chairman Lyman said slight repair at Ward Hill and Red Barn Road has been helpful, considering the freezing conditions. He also spoke regarding mailbox/plowing concerns that he has received.

5. Town Manager's Report

- a. Update on Oosoola Park Boat Launch Project
- b. Update on Red Barn Road Crossing/Obstruction

6. Discussion/Action on December 19, 2018 General Warrant #24

Selectman Chartrand made a MOTION to approve General Warrant #24 in the amount of \$223,393.08. Seconded by Selectman Everett. MOTION PASSED (4-1, Frederick, Chartrand, Everett, Wilder in favor; Lyman opposed).

7. Discussion/Action on December 19, 2018 Airport Warrant #12

Vice Chairman Lyman made a MOTION to approve Airport Warrant #12 in the amount of \$26,430.02. Seconded by Selectman Wilder. MOTION PASSED.

8. Discussion/Action on December 19, 2018 Sewer Commitment

Selectman Chartrand made a MOTION to approve the December 19, 2018 Sewer Commitment in the amount of \$20,967.36. Seconded by Selectman Everett. MOTION PASSED.

9. Public Comment

Todd Pineo inquired as to whether or not a list of subcontractors was yet available for the wastewater upgrade project. The Town Manager stated that he just received a preliminary list of subcontractors, which is subject to future revision.

10. Discussion/Action on 2019 Budget

Selectman Everett made a MOTION to recommend a budget of \$105,272 for the 2019 Fire Department. Seconded by Selectman Chartrand. MOTION PASSED.

Vice Chairman Lyman made a MOTION to recommend a budget of \$103,200 for the 2019 Capital Reserves. Seconded by Selectman Chartrand. MOTION PASSED.

Fire Chief David Jones inquired about the accounting process for reimbursed expenses. He requests that reimbursement funds be allocated to directly offset the related expense. With no objection from the Board, this is approved. The expense of a new hose damaged at a fire at Waste Management for which Waste Management reimbursed the Town \$1,980, will be reclassified.

Chief Jones also requested the Board authorize up to an additional \$4,672 (452 hour equivalent) for the Fire Department to spend in 2018, as there were unexpected labor expenses related to the manhunt in April. The Board declines to take action on this request.

Vice Chairman Lyman made a MOTION to recommend a budget of \$10,000 for the 2019 Contingency. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to recommend a budget of \$112,102 for the 2019 Public Safety Department. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to recommend a budget of \$30,340 for the 2019 Library Department. Seconded by Selectman Everett. MOTION PASSED.

Vice Chairman Lyman made a MOTION to recommend a budget of \$9,935 for the 2019 Code Enforcement Department. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Everett made a MOTION to recommend a budget of \$800 for the 2019 Planning Board Department. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Chartrand made a MOTION to recommend a budget of \$3,900 for the 2019 Social Service Department. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to recommend a budget of \$83,387 for 2019 Debt Service. Seconded by Selectman Everett. MOTION PASSED.

Vice Chairman Lyman made a MOTION to recommend a budget of \$30,120 for the 2019 Unclassified Department. Seconded by Selectman Wilder. MOTION PASSED.

Selectman Chartrand made a MOTION to recommend a budget of \$320,335 for the 2019 Administrative Department. Seconded by Vice Chairman Lyman. MOTION PASSED.

Vice Chairman Lyman made a MOTION to recommend a budget of \$310,000 for 2019 Overlay, \$60,000 to come from taxation and \$250,000 to be funded by Host Benefit Fees. Seconded by Selectman Chartrand. MOTION PASSED.

11. Discussion/Action on Application for Federal Assistance Regarding the Wastewater Treatment Upgrade Project

Selectman Chartrand made a MOTION to authorize Chairman Frederick to sign the Application for Federal Assistance Regarding the Wastewater Treatment Upgrade Project. Seconded by Selectman Everett. MOTION PASSED.

12. Discussion/Action on Appointment of Registrar of Voters

Selectman Wilder made a MOTION to appoint Sharon Dodge as Registrar of Voters through December 31, 2020. Seconded by Selectman Chartrand. MOTION PASSED.

13. Other Business

Vice Chairman Lyman made a MOTION to add consideration of sidewalk maintenance equipment to the agenda. Seconded by Selectman Chartrand. MOTION PASSED.

Vice Chairman Lyman made a MOTION to authorize the Town Manager to purchase a tractor and attachments from Hammond Tractor for the purposes of sidewalk maintenance, in an amount not to exceed \$30,000. The expenditure is to be paid for with funds from the Tax Increment Financing account. Seconded by Selectman Chartrand. MOTION PASSED.

14. Adjournment

Vice Chairman Lyman made a MOTION to adjourn at 8:21 PM. Seconded by Selectman Chartrand. MOTION PASSED.