

# TOWN OF NORRIDGEWOCK SITE PLAN REVIEW ORDINANCE

## APPLICATION COMPLETION CHECKLIST

	YES	NO	N/A
Site Plan Review application submitted			
Application fees paid			
Escrow fees paid			
Waiver Request Form submitted, if applicable			
Name, address, telephone number of the applicant and applicant's agent, if applicable			
Property location, address			
Property location, map/lot			
Verification of the applicant's right, title, or interest to the property (i.e., property deed)			
Estimated cost of the proposal			
Schedule of construction, including begin/end dates			
Description of project			
Estimated square footage of proposal			
Copy of tax map			
List of abutters, or those within 500 feet of property, if applicable			
Copy of Somerset County soil map showing property			
Copy of USGS Topographic map showing property			
Copy of Town Shoreland Zoning Map showing property, if applicable			
Copy of the FIRM Map showing the property, if applicable			
Copy of the National Wetlands Inventory Map showing the property, if applicable			
Map drawn to scale showing location, boundaries, elevations, uses and size of: developed site, type of structures, setbacks, parking areas, driveways and roads, drainage ways, easements and right-of-ways, watercourses, water bodies, wetlands, number of acres within the development, size of all impervious areas, all other significant natural and physical features, and true north			
Location of all proposed subsurface wastewater disposal systems			
Indication of the water source, including evidence at an adequate supply is available to supply water needs of proposal, including fire suppression			
Evidence that all other local permits have been obtained (shoreland zone, floodplain, etc.), if applicable			
Erosion control plan, per SPR ordinance			
Stormwater control plan, per SPR ordinance			
Phosphorus control plan, per SPR ordinance			
Location of any site or structure listed on National Register of Historic Places or any archeological site identified by Maine Historic Preservation Commission, if applicable			
Maine Historic Preservation Commission comment on adequacy of proposed mitigation techniques relevant to historic locations, if applicable			
Location of significant wildlife resources or natural areas			
Traffic access data, including an estimate of vehicular traffic to be generated on a daily basis			
Proposed areas or structures dedicated for public use			
Scaled drawing showing location and construction specifications for all proposed roads, including drainage features (ditches, culverts), access points, driveways, parking areas, and traffic management and control features			
Other materials to show that applicable performance standards or other requirements of SPR ordinance are followed			

	YES	NO	N/A
Estimated quantities of flammable or hazardous materials to be stored or handled on site			
List of flammable or hazardous materials stored or handled on site and appropriate MSDS			
Approval letter from E-911 Addressing Officer for address and/or new street name			
Approval letter from Maine DEP, under the Site Location of Development Act, if applicable			
Approval letter from Maine DEP, under the Natural Resources Protection Act or Stormwater Law, of if an MEPDES wastewater discharge license is needed, if applicable			
Approval letter from Maine DHHS, if applicant proposes to provide a public water system			
Approval letter from Maine DHHS, if an engineered subsurface wastewater disposal system(s) is to be utilized			
Approval letter from US Army Corps of Engineers, if permit under Section 404 of Clean Water Act is required			
Maine DOT Traffic Movement Permit and/or Highway Entrance/Driveway/Road Opening Permit from Town of Norridgewock			
Comprehensive Economic Impact Study, if large-scale retail development is proposed			